

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

1. Permit Number TXR040368 Annual Report Year: 08/13/2012 – 08/12/2013

Name of MS4 / Permittee: City of Texarkana

Contact Name: Lindy Coffee Telephone Number: (903) 798-3942

Mailing Address: P.O. Box 1967 / 220 Texas Blvd., Texarkana, TX 75504

E-mail Address: lcoffee@txkusa.org

2. Is the named permittee relying on another entity/ies to satisfy some of its permit obligations? _____ Yes No

If "Yes," provide the name(s) of other entity/ies and an explanation of their responsibilities (add more spaces or pages if needed):

Name and Explanation: _____

Name and Explanation: _____

Name and Explanation: _____

Name and Explanation: _____

Name and Explanation: _____

3. Is the named permittee sharing a SWMP with other entities? _____ Yes No

a. If the answer to Number 3 is "Yes," list all associated permit numbers and permittee names (add additional spaces or pages if needed):

Permit Number: _____

Permittee: _____

Permit Number: _____

Permittee: _____

Permit Number: _____

Permittee: _____

Permit Number: _____

Permittee: _____

b. If the answer to Number 3 is "Yes," is this a system-wide annual report including information for all permittees?

_____ Yes _____ No

Explanation, if any _____

4. Has a copy of this annual report been submitted to the TCEQ Regional Office? Yes _____ No

B. SWMP Modifications and Additional Information.

Include a brief explanation if you check "Yes" to any of the following statements.

1. a. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review. Yes _____ No

All changes to BMP action items and implementation schedules have been submitted in previous permit terms, and approved by TCEQ. No current permit term changes.

b. If the answer to Number 1.a. is "Yes," has the TCEQ already approved the original SWMP? Yes _____ No

SWMP approved and acceptance of Notice of Intent application issued November 12, 2008. MS4 Permit coverage became effective 01/30/2009.

c. If the answer to Number 1.a. is "Yes," indicate whether an NOC (or letter) has been submitted to document the changes to the approved SWMP as required by the general permit. (Note that if an NOC is required, it must be submitted to the address shown on the NOC. Do not attach the original NOC form to this report.) Yes No

NOC submitted during previous permit terms.

2. The MS4 has annexed lands since obtaining permit coverage. If "Yes," please explain. Yes No

On December 15, 2008 approval for certain areas of lands was made. BMPs currently implemented or scheduled to be implemented prove to be effective for the newly annexed land. These areas do not warrant any additional or revised changes to the MS4's current SWMP. Legal descriptions and maps were attached with year 2 annual report.

3. A receiving water body is newly listed as impaired or a TMDL has been established. If yes, please explain.

Yes No

4. The MS4 has conducted analytical monitoring of storm water quality. Yes No

Explain below or attach a summary to submit along with any monitoring data used to evaluate the success of the SWMP at reducing pollutants to the maximum extent practicable. Be sure to include a discussion of results.

The City of Texarkana's SWMP does not require analytical monitoring of water quality. However, the Dry Weather Screening Program (BMP 3.2) functions to reduce pollutants by allowing for the detection and elimination of illicit connections and improper discharges to the MS4. In addition, construction and municipal site inspections also function to reduce the amount of pollutants that enter the MS4.

C. Narrative Provisions

1. Provide information on the status of complying with permit conditions:

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		
Permittee meets the eligibility requirements of the permit (e.g.,	X		

TMDL requirements, Edwards Aquifer limitations, compliance history, etc.)			
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2. Provide a general assessment of the appropriateness of the selected BMPs:

Has the permittee determined that any of the selected BMPs are not appropriate for reducing the discharge of pollutants in storm water? _____ Yes X No

Provide explanation:

The City has reviewed the BMPs listed in the SWMP and has determined that all selected BMPs are appropriate to date. Based on six years of BMP implementation, City staff believe that the BMPs selected are appropriate to meet the conditions of the general permit. As required, Texarkana will assess the selected BMP appropriateness each year, and if it is determined that any BMP(s) proves ineffective it will be replaced or modified according to the results of the assessment.

3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable (MEP). Summarize any information used (such as monitoring data) to evaluate reductions in the discharge of pollutants. Use a narrative description or table as appropriate:

MCM	BMP	Parameter	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (Yes / No / Explain)

Or, provide explanation below:

Monitoring data has not been required at this point to be taken or conducted to evaluate the reduction in discharge of pollutants. However, other measures have been performed that reduce and prevent pollutant discharge to the MEP. These measures include removal of pollutants through storm sewer cleaning and street sweeping. The City has not been able to adequately record data for street sweeping in previous permit years. However, we have recently purchased a new Sweeper, June 2013, and are working on establishing a mechanism to record data on debris removal. In addition, the Erosion and Sediment Control Program's Site Inspection and Enforcement procedures prevent pollutants from entering the MS4. These procedures allow for the identification of inadequacies in construction site control measures and enforce maintenance operations to keep sediment on site. Therefore, these efforts are successful at preventing sediments from being washed into the MS4. Texarkana anticipates that subsequent permit terms will show further progress in the reduction of pollutants.

4. Provide a general evaluation of the program's progress, including any obstacles or challenges encountered in implementing BMPs, meeting the program's schedule, etc.:

Though improved from previous permit years, limited funding and resources continue to serve as the primary obstacle for implementation and expansion of BMPs and the SWMP. Construction site compliance and inspections have improved during this permit year. The City's SWMP schedule will be adjusted to allow for more flexibility in meeting the BMP measurable goals. Texarkana will continue to follow our current program until approval of the general permit.

5. Provide the number of construction activities (other than those where the permittee was the operator) that occurred within the regulated area as indicated by notices of intent or site notices: 47
6. Does the permittee utilize the optional seventh MCM related to construction? _____ Yes No

If "Yes," then provide the following information for this permit year:

- a. The number of municipal construction activities authorized under this general permit: _____
- b. The total number of acres disturbed for municipal construction projects: _____

Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

7. Requirements for Specific Minimum Controls Measures (MCMs):

- a. For MCM 1 - Public Education and Outreach, provide documentation of activities conducted and materials used to fulfill the requirements of this MCM.

Documentation of activities conducted and materials used are provided in Section D: Stormwater Management Plan Status.

- b. Also for MCM 1, provide documentation of the amount of resources used to address each group (e.g., visitors, businesses, etc.).

Documentation of amount of resources used are provided in Section D: Stormwater Management Plan Status.

- c. For MCM 3 - Illicit Discharge Detection and Elimination (IDDE), indicate whether you have developed a list of allowable non-storm water discharges, other than those already listed in the general permit. If you have developed a list and have made any changes to the local controls, conditions and/or programs being established for discharges, include this information below. If you do not have any changes for this permit year, indicate that this item is not applicable.

List of allowable discharges was submitted last permit year. No changes have been made.

8. Describe any proposed changes to the SWMP in the coming reporting year.

Staff will continue to review and monitor elements of the SWMP for effectiveness in reducing the discharge of pollutants to the MEP. Satisfying requirements of the new General Permit (TXR040000) will serve as the motivation for change and modification of the SWMP. In accordance with new regulations staff wishes to strengthen city-wide participation in the Stormwater Program to improve water quality, improve program organization, enhance the municipal operations program (e.g. incorporating SOPs that will help minimize the potential for release of pollutants from the site during performance of municipal operations, and that can be used as part of the personnel training program), and increase the industrial facility inspection program.

9. Describe any activities planned for the next permit year, not already described.

Staff will continue to follow the current permit and continue to prepare for release of the new General Permit TXR040000. Until the proposed permit renewal is approved, no additional activities (not already described) are anticipated for the next permit year. City staff will continue to perform dry weather screenings, storm drain markings, municipal facility inspections, distribute educational materials, and to expand the GIS mapping database for the storm sewer map.

D. Storm Water Management Program Status

Provide the status of every BMP and measurable goal listed in the SWMP, as described in the instructions. Each MCM, but not necessarily each BMP, must include the measurable goals described in the SWMP. For a shared SWMP, include the name of the responsible MS4 operator(s) in the "BMP" column. *(Though an MS4 is not required to implement BMPs until the initial SWMP is approved by the TCEQ, the MS4's initial annual report should include a description of what has been done to date, even if the SWMP has not yet been approved. The MS4 will receive credit for all BMPs implemented prior to and during the first permit year if they are described in the initial annual report.)*

Table 1 – BMP Status

MCM(s)	BMP	Milestones of Permit Year	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
1: Public Outreach and Education	Distribute Storm Water Educational Materials	29,032 brochures distributed toward residents, businesses, commercial, and industrial activities (mass mailing) “After the Storm” Brochure. Sample attached.		July 2008 – started early-year 3 activity	Completed April 2009. 150 educational materials distributed annually until end of permit term.
1: Public Outreach and Education	Distribute Storm Water Educational Materials	Businesses, commercial, and industrial activities		July 2008 – started early-year 3 activity	113 brochures mailed out to local businesses targeting landscape and lawn maintenance. Completed February 2012. Brochure attached. 50 “After the Storm” brochures handed out at Home Builders Show. Approx. 140 Construction brochures mailed out with New Master Fee Schedule to area businesses. Brochure attached.
1: Public Outreach and Education	Distribute Storm Water Educational Materials	Construction Site Personnel		July 2010 – started early-year 4 activity	157 Construction brochures mailed out. Completed February 2012. Approx. 140 Construction brochures mailed out with New Master Fee Schedule to area builders, contractors, etc. To date, 200 passed out with permits. 100 printed and handed out at the Home Builder’s Show.
1: Public Outreach and Education	Distribute Storm Water Educational Materials	Educational materials for all sectors of the community		November 2011	Article published in Four States Living Magazine educating the community about stormwater and the stormwater utility. Not listed as a measurable goal but additional information developed to help educate.

1: Public Outreach and Education	Distribute Storm Water Educational Materials	Educational materials for all sectors of the community		Year 6	2013 – Swimming pool brochure developed, final approval of all departments involved completed. A database containing all relevant sectors was created this permit year using GIS information to record all swimming pool owners. Brochure (attached) will be distributed to all listed in the database.
1: Public Outreach and Education	Distribute Storm Water Educational Materials	Educational materials for all sectors of the community			Completed Year 6 – City Council presentations regarding stormwater. October 2012 and 2 in November 2012. Agendas attached.
1: Public Outreach and Education	Educational Messages on Television	Educational messages to target residents and visitors.		September 2008	Completed September 2008. Still running. Sample submitted previously. “Where Stormwater Goes Exhibit”. Message runs every 18 minutes, seven days a week.
1: Public Outreach and Education	Educational Messages on Television	Educational messages to target construction. Message runs every 7.6 minutes, seven days a week		December 2011 – started early Sept. 2008. February 2012	Message completed and aired. September 2008. Message still running. Slide aired on Government Access Channel 21 regarding stormwater survey/questionnaire. (July 2010). Flyer created for construction site personnel. Sample submitted previously. Message still running.
1: Public Outreach and Education	Educational Messages on Television	Educational messages to target businesses, etc. Message runs every 7.6 minutes, seven days a week		May 2012 – started early-February 2012	Message targeting landscape companies completed and aired. Flyer submitted previously. Message still running.

1: Public Outreach and Education	Stormwater Message with links on website	Make "fact sheets" and SWMP available for viewing.		February 2010 – started early-some year 5 activities	Stormwater webpage and links created. Links to SWMP, fact sheets, forms, MS4 permit, annual reports, NOI, etc. are on website. Completed all facts sheets in September 2011. New link established on webpage for "Training"- supporting documents attached (presentation included with MCM 4 documents). New forms added-sample attached. Link added to new stormwater ordinance. Webpage previews previously submitted but included in the attached documents in order to reflect changes. Completed Year 6 – end user counter added to website. Correspondence attached.
1: Public Outreach and Education	Stormwater Message with links on website	Designate city contact for receiving and responding to stormwater emails and post email address of contact on stormwater webpage.		February 2010 – started early- year 5 activity	City contact also available on webpage. Completed August 2010. Correspondence submitted previously.
1: Public Outreach and Education	Storm Water Messages Printed on Water Bill	Pollution Prevention message printed on water bills.		July 2008	Completed November 2009. Message printed on bills starting in September.
1: Public Outreach and Education	Storm Water Messages Printed on Water Bill	Stormwater Questionnaire/Survey announcement and instructions printed on water bill		July 2008	Completed July 2010.
1: Public Outreach and Education	Storm Water Messages Printed on Water Bill	Pollution Prevention message printed on water bills		July 2008	Completed June 22, 2011. Ran for 3 months (July-September) to a total of about 50,992 customers.

1: Public Outreach and Education	Storm Water Messages Printed on Water Bill	Pollution Prevention message printed on water bills		July 2008	Completed another message for Year 5. Message will run from October thru January. A total of 13, 785 bills were mailed for the month of October.																
1: Public Outreach and Education	Storm Water Messages Printed on Water Bill	Pollution Prevention message printed on water bills		July 2008	Completed October 2012. Ran from October 2012 through May 2013. <table border="0"> <tr><td>Oct 2012</td><td>13,785</td></tr> <tr><td>Nov 2012</td><td>13,922</td></tr> <tr><td>Dec 2012</td><td>13,822</td></tr> <tr><td>Jan 2013</td><td>13,905</td></tr> <tr><td>Feb 2013</td><td>13,938</td></tr> <tr><td>Mar 2013</td><td>13,926</td></tr> <tr><td>Apr 2013</td><td>13,822</td></tr> <tr><td>May 2013</td><td>13,875</td></tr> </table> For an approximate total of 110,995 bills. Correspondence and message attached.	Oct 2012	13,785	Nov 2012	13,922	Dec 2012	13,822	Jan 2013	13,905	Feb 2013	13,938	Mar 2013	13,926	Apr 2013	13,822	May 2013	13,875
Oct 2012	13,785																				
Nov 2012	13,922																				
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Feb 2013	13,938																				
Mar 2013	13,926																				
Apr 2013	13,822																				
May 2013	13,875																				
2: Public Involvement and Participation	Street/Earth Day Volunteer Cleanups	Perform volunteer cleanups of streets, creeks, etc.		April 2011	<ul style="list-style-type: none"> • Earth Day cleanup held 4/22/11. • “Walk the Line” volunteer street cleanup (Stateline Ave.) held 9/24/11. • Street Cleanup (Broad St.) held 4/5/12. • “Walk the Line” volunteer street cleanup (Stateline Ave.) held 4/21/12. • Earth Day cleanup (Cowhorn Creek) held 4/21/12. 																
2: Public Involvement and Participation	Stormwater hotline or email	Develop stormwater email and procedure to address comments or questions		February 2010	Completed August 2010.																

2: Public Involvement and Participation	Designate Selected Storm Drains for Storm Water Only	Develop rationale for selection method of storm water drains.		February 2012	Completed March 2012. Completed July 2013. Documented procedure explaining rationale for selection method of stormwater drains to be marked for 2 nd Permit Term is attached – “City Storm Drain Marking Priority List”.
2: Public Involvement and Participation	Designate Selected Storm Drains for Storm Water Only	Perform volunteer storm drain marking.		November 2011	Completed April 2012. Stencil for storm drains designed and created by Stormwater Dept. and Sign & Signal Dept. Completed July 2013. (20)
2: Public Involvement Participation	Display SWMP on City Website	Display SWMP on City website		March 2009	Completed 03/2009 and still in progress.
2: Public Involvement and Participation	Display SWMP on City Website	Create email on city website and response method for commenting on SWMP		February 2010	Completed August 2010. Supporting documents submitted previously.
3: Illicit Discharge Detection and Elimination	Development of City Ordinance to prohibit and remove illicit discharges	Draft version of ordinance sent to legal counsel		September 2009	Completed. Before passage of all required stormwater ordinances, current ordinances in place for inspection and enforcement procedures were used. All ordinances required in our SWMP were developed at the same time due to staff availability, time restraints, and cost to publish.
3: Illicit Discharge Detection and Elimination	Development of City Ordinance to prohibit and remove illicit discharges.	Incorporate legal changes; develop draft version of enforcement procedures; final ordinance approved. Final enforcement procedures approved.		September 2009	Final ordinance completed June 2012. Went to City Council and was passed and approved 07/23/12. Final enforcement procedures (incorporated into ordinance) completed June 2012. Went to City Council and was passed and approved 07/23/12.

3: Illicit Discharge Detection and Elimination	Visual Inspection of Stormwater outfalls during dry weather.	Develop and finalize criteria and procedures for ranking stormwater pollution potential of outfalls and illicit discharges		November 2011	Completed May 2012. Criteria and procedure submitted previously
3: Illicit Discharge Detection and Elimination	Development of Storm Sewer Map Showing All Outfalls and Names of Waters of The US	Finalize electronic maps of all stormwater outfalls and receiving waters		January 2008	In progress. 85% has been completed in electronic format. Draft versions previously developed were misplaced by terminated personnel. Paper maps are no longer being developed as it does not prove to be efficient to do both. The City Engineer and Texarkana Water Utilities were able to complete a drainage structure database that is used to map all the drainage structures in the city on GIS software. It will also hold all the information about the structures including, among other things size, material, when it was constructed, when it was last maintained, and who did the maintenance. Funding for equipment was not available to begin by initial schedule. GPS equipment has since been purchased and is being used to complete this activity. Limited availability of staff also prevents this activity to be completed on schedule. Structure data is currently being downloaded from the GPS into our mapping system and integrated with all map layers for the city. Electronic format sample attached – “Stormwater Features and Outfalls”.

3: Illicit Discharge Detection and Elimination	Develop and/or procure education materials discussing the storm water hazards of illicit discharges.	Educational messages to target residents and visitors.		June 2008	Completed August 2009. Messages will continue to be distributed annually until end of permit. 11,470 of "The Dirty Dozen" inserts distributed with water bills in August 2009. Sample submitted previously.
3: Illicit Discharge Detection and Elimination	Distribute materials to City employees, businesses, and the general public.	Educational material to target public service employees. Materials will be distributed annually to reach all employees each year.		July 2008	Completed July 2008. Messages will continue to be distributed annually until end of permit. "Don't Dump it if You Don't Want to Drink It" – Poster. Placed on bulletin board on the first floor of City Hall on July 18, 2008.
3: Illicit Discharge Detection and Elimination	Distribute materials to City employees, businesses, and the general public.	Educational material to target public service employees. Materials will be distributed annually to reach all employees each year.		August 2008	Completed December 2008. Messages will continue to be distributed annually until end of permit. "Make Your Home the Solution to Stormwater Pollution" Article in monthly City of Texarkana Newsletter. First article ran in December 2008. In March 2009 a section of this same article was published in the newsletter.

<p>3: Illicit Discharge Detection and Elimination</p>	<p>Distribute materials to City employees, businesses, and the general public.</p>	<p>Educational messages to target residents and visitors, public service employees, businesses.</p>		<p>October 2011</p>	<p>Completed. This BMP is a continuous effort. Brochures, memos, letters, flyers, TV messages, etc. are continuously distributed at every opportunity. Events that these materials have been distributed at include, but are not limited to, training sessions, cleanups, mail outs, home builders association events, permitting process, engineering meetings, newspaper articles, public hearings, stormwater website, displayed at City Hall and Texarkana Water Utilities, etc. 2013 – Swimming pool brochure developed, final approval of all departments involved completed. A database containing all relevant sectors was created this permit year using GIS information to record all swimming pool owners. Brochure (attached) will be distributed to all listed in the database.</p>
<p>4/5: Construction Site Runoff Controls and Post-Construction Site Control</p>	<p>Establish a city ordinance and enforcement mechanism for construction site and post-construction site runoff controls</p>	<p>Incorporate legal changes; develop draft version of enforcement procedures; final ordinance and enforcement procedures approved.</p>		<p>August 2010</p>	<p>Final ordinance completed June 2012. Went to City Council and was passed and approved 07/23/12. Stormwater Permit Applications developed for all land disturbing activities. Samples attached. Copy of ordinance attached. Final enforcement procedures (incorporated into ordinance) completed June 2012. Went to City Council and was passed and approved 07/23/12.</p>

4:Construction Site Runoff Controls	Require Submittal of Construction Site SWP3 for review	Develop ordinance and plan review checklists		August 2010	<p>Final ordinance completed June 2012. Went to City Council and was passed and approved 07/23/12. Stormwater Permit Application developed for all land disturbing activities. Sample submitted previously. Completed SWP3 and Erosion and Sediment Control Plan Checklists. Samples submitted previously.</p> <p>Year 6 – 47 NOIs and/or Site Notices submitted this permit year. There were only 18 the previous permit year, so there was a 161.1% increase in construction site compliance. List attached.</p> <p>Year 6 - In addition to the requirements in the SWMP, the City requires Swimming Pool Contractors to submit plans. City staff educates contractors on proper installation, approves plans, and inspects backflow installations. Sample attached.</p>
4:Construction Site Runoff Controls	Develop Procedures for Construction Site Inspection of Runoff Controls	Develop inspection procedures		October 2011	<p>Completed March 30, 2012. Did away with the old checklist and a new checklist was developed 09/2012. Samples attached.</p> <p>2013. 28 inspections of construction sites. Sample inspection sheets attached.</p>
4:Construction Site Runoff Controls	Train City Inspectors in Conducting Proper Site Inspections	Train Inspectors		May 2011	Completed 08/08/12. Training presentation and sign-in sheets submitted previously.

4:Construction Site Runoff Controls	Establish Mechanism for contractor comments in regards to construction site controls	Develop email and procedure to address concerns		February 2010	Completed August 2010.
4:Construction Site Runoff Controls	Educational Seminar targeting stakeholders on construction stormwater controls	Hold training seminar		July 2011	Completed September 12, 2012. TCEQ, Tyler office, led the training seminar. Presentation, press release, sign-in sheets, newspaper article, etc. attached. Presentation is displayed on website also. Training was held November 1, 2012 for area utility companies. Materials distributed and sign-in sheet attached.
5: Post Construction Stormwater Management in New Development and Redevelopment	Create and Distribute Educational Materials for Area Developers regarding Post-Construction Controls	Distribute materials with each building permit		November 2011	Completed and still in progress. Construction Brochure, "Stormwater Guidelines for Contractors/Developers/Engineers", plan checklists, and Flowchart included in supporting documentation. Stormwater Permit Application developed for all land disturbing activities. Stormwater controls code requirement added to Certificate of Compliance. Stormwater permit requirement added to building permit application. Samples submitted previously.
5: Post Construction Stormwater Management in New Development and Redevelopment	Develop Long-Term Operation and Maintenance Program for Post-Construction Existing Storm Water Controls	Develop program and conduct inspections.		January 2012	Completed June 2012.

6: Pollution Prevention and Good Housekeeping	Assess Municipal Properties for Appropriate Stormwater Pollution Prevention Controls	Inspect municipal owned properties; implement one stormwater pollution control		June 2012	Completed August 2012. Inspection checklists and findings submitted previously. Stormwater Control installed based on inspection findings in July 2012. Photos submitted previously. Completed October 2012. Checklists, findings, and memos attached.
6: Pollution Prevention and Good Housekeeping	Train City employees	Develop materials and conduct training.		May 2008	Completed Year 5/6. BMP is a continuous effort. Employees received on-site experience and training during municipal inspections.
6: Pollution Prevention and Good Housekeeping	Written procedure or schedule for periodic inspection/maintenance of stormwater system	Develop procedures/schedule for maintenance of storm sewers		May 2011	Completed March 2012. "Stormwater Maintenance Program" submitted previously.

Table 2 – Measurable Goals Status

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
1	Distribute storm water educational materials targeted towards businesses, commercial, and industry activities; and construction site personnel	Met Goal – various brochures, flyers, water bill messages, and other material have been created and distributed to all sectors of the community. See Section D. for accomplishments and MCM Performance.	None
1	Air storm water educational message targeted towards residents and visitors. Have 10 messages aired each quarter	Met Goal See Section D. for accomplishments and MCM Performance.	None
1	Stormwater Message with links on website; 1) post pollution prevention “fact sheets” for all sectors, 2) designate city contact for stormwater related emails and issues.	Exceeded Goal – completed early (August 2010). Goal was to complete by November 2011.	None
1	Print stormwater pollution prevention related messages on all water bills. Repeat printing once per year	Met Goal See Section D. for accomplishments and MCM Performance.	None

2	Perform one volunteer Earth Day/Street Cleanup by August 1, 2012	Exceeded Goal – Performed a total of 4 Street/Earth Day Cleanups by 04/21/2012. See Section D. for accomplishments and MCM Performance.	None
2	Develop email and procedure to address comments or questions by May 1, and July 1, 2011 respectively.	Exceeded Goal – Completed early, August 2010.	None
2	Develop procedure for selection of storm drains to be marked by June 1, 2012; Perform Storm Drain Marking of 10 drains by August 1, 2012	Exceeded Goal – completed 20 Storm Drain Markings instead of 10 this permit year.	None
2	Display SWMP on City website	Exceeded Goal - Met goal in March 2009 and wasn't due until May 2010.	None
2	Create email on City website by May 1, 2011.	Exceeded Goal – completed early, August 2010.	None
3	Development of City ordinance and enforcement procedures to prohibit and remove illicit discharges	Met Goal	None

3	Develop and finalize criteria, procedures, and program for ranking and inspection of stormwater pollution potential of outfalls and illicit discharges	Met Goal	None
3	Finalize electronic maps of all storm water outfalls and receiving waters by March 1, 2012	Partially met goal – Outfall and receiving waters locations 100% complete. 85% complete on electronically mapping all stormwater facilities.	None
3	Distribute 150 stormwater educational materials targeted towards Businesses, commercial, and industrial activity; 250 towards public service employees, residents, and visitors	Partially Met Goal – material developed, approval by all relevant departments completed, database developed. Distribution occurring soon.	None
4	Establish ordinance and enforcement procedures to require erosion and sediment controls	Met Goal	None
4	Develop Ordinance and plan review checklists requiring submittal of SWP3	Met Goal	None

4	Develop inspection procedures for construction site runoff control	Met Goal	None
4	Train City Inspectors in conducting site inspections	Met Goal	None
4	Develop email and procedure to address contractor comments in regards to construction site controls by May/November 2011.	Exceeded Goal – completed early, August 2010.	None
4	Educational Seminar targeting stakeholders on construction stormwater controls	Met Goal See Section D. for accomplishments and MCM Performance.	None
5	Establish ordinance and enforcement mechanism to require erosion and sediment controls at new development and re-development	Met Goal	None
5	Create and distribute educational materials regarding post-construction to developers with each building permit	Met Goal	None

5	Develop program and conduct inspection of long term operation and maintenance of post-construction controls	<p style="text-align: center;">Met Goal</p> <p>See Section D. for accomplishments and MCM Performance.</p>	None
6	Assess 100% of municipal properties for pollution prevention controls, and implement one pollution prevention control by August 1, 2012.	<p style="text-align: center;">Met Goal for both permit years 5/6.</p> <p>See Section D. for accomplishments and MCM Performance.</p>	None
6	Train City employees responsible for municipal operations annually	<p style="text-align: center;">Met Goal</p>	None
6	Written procedure/schedule for periodic maintenance or inspection of stormwater system by March 2012.	<p style="text-align: center;">Met Goal</p>	None

D. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): _____

Title: _____

Signature: _____

Date: _____

Name (printed): _____

Title: _____

Signature: _____

Date: _____

Name (printed): _____

Title: _____

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Signature: _____

Date: _____

Add pages as needed

