



To: Community Stakeholders & Emergency Management Partners
From: The City of Texarkana, Texas - Office of Emergency Management (OEM)
Date: February 12, 2019
Subject: Training and Exercise Planning Workshop (TEPW)

The City of Texarkana, Office of Emergency Management (OEM) invites you to attend the Training and Exercise Planning Workshop (TEPW) on **Tuesday, February 26, 2019, located at Ark-Tex Council of Governments (ATCOG) – 4808 Elizabeth Street, Texarkana, TX 75501**. The workshop will begin at 1p.m. and conclude by 3p.m.

A TEPW provides the opportunity to collaboratively establish exercise program priorities and develop or update the Multi-year Training and Exercise Plan (TEP). Coordination of training and exercise events is important for us to prevent duplication of efforts, ensure resources are not overextended during training or exercises, and maximize the efficacy of training and exercise appropriations. Moreover, scheduled collaboration presents opportunities for organizations to fulfill multiple grant requirements with a single exercise or training course.

Participants should be prepared to provide input to the exercise program priorities and development of the Multi-year TEP. Please let us know what training and exercises would be beneficial to your agency.

We look forward to seeing you there.

Respectfully,

A handwritten signature in blue ink that reads "Eric Schlotter".

Eric Schlotter
Fire Chief/EMC

Please RSVP, by February 22, to: tracey.litton@txkusa.org

If you have any questions, feel free to call 903-798-3043.