

Budget Calendar

Fiscal Year 2022

Initial Planning

Mon	April 12	6:00 PM	City Council approves budget calendar
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Preliminary Preparation

Fri	May 7		Budget requests returned to Finance department
Mon	May 10 -		Budget entry by Finance department and meetings with departments as necessary. Finance department prepares proposed budget for presentation to City Council.
Fri	June 25		
Mon	May 24		Establish Budget Advisory Committee
	June/July		Various meetings with Budget Advisory Committee
Fri	August 6		Budget filed with municipal clerk

Public Meetings

Mon	August 9	6:00 PM	First briefing on proposed budget First briefing on proposed tax rate First briefing on ratifying a budget that raises more tax revenue than last year Record vote to publish notice of tax rate increase <i>(This is only to provide notice to the public and <u>not</u> to adopt the tax rate)</i>
Wed	August 11		Notice of public hearing on proposed budget
Mon	August 23	5:00 PM	Budget workshop with City Council
Mon	August 23	6:00 PM	Public hearing on proposed budget <i>(Law requires action to be taken after the public hearing. Recommendation will be to postpone until the September 13th meeting)</i>
Wed	September 1		Notice of public hearing on proposed tax rate
Mon	September 13	6:00 PM	Public hearing on proposed tax rate Public hearing on ratifying a budget that raises more tax revenue than last year Record vote for adoption of budget Record vote for adoption of tax rate Record vote to ratify budget that raises more tax revenue than last year

Implementation

Mon	October 1		Fiscal year begins Adopted budget implemented
Mon	December 6		Final budget document posted and distributed
Mon	December 6		Submit budget document to Government Finance Officers Association (GFOA)