



CITY OF
TEXARKANA
 TEXAS

P.O. Box 1967
 Texarkana, TX 75504
 Phone (903) 798-3900

FINAL PLAT CHECKLIST	
GENERAL INFORMATION / PROJECT DESCRIPTION	
Date, written and graphic scale (100 scale or smaller) and north arrow	<input type="checkbox"/>
Location Map for proposed development	<input type="checkbox"/>
Title and Name of Subdivision	<input type="checkbox"/>
Legal Description and identification of tract being subdivided or resubdivided	<input type="checkbox"/>
1. Legal description shall be referenced to a corner of an original headright survey	
SPECIFIC PLAT INFORMATION	
Names or designations of all adjoining subdivisions or properties	<input type="checkbox"/>
Adjacent dedicated streets, alleys, and easements	<input type="checkbox"/>
Outline of proposed tract (shall stand out compared to other boundary lines)	<input type="checkbox"/>
Location and designation of all streets, alleys, and other areas with dimensions that are intended for public use	<input type="checkbox"/>
All block, lot and street boundary lines	<input type="checkbox"/>
1. Blocks and lots shall be numbered	
2. Building lines and easements are shown	
a. Commercial (15')	
b. Residential (25')	
c. In PUR, building line is not less than 15'	
100 Year FEMA Flood Zones	<input type="checkbox"/>
Finish Floor Elevations (lots adjacent to flood zones and drainage facilities)	<input type="checkbox"/>
Shown all necessary dimensions	<input type="checkbox"/>
Supplemental Survey Reference Markers	<input type="checkbox"/>
Certificate of ownership	<input type="checkbox"/>
Certificate of surveyor	<input type="checkbox"/>
Certificate of approval by planning and zoning commission	<input type="checkbox"/>
CERTIFICATION STATEMENT	
I have reviewed the checklist and submittals for completeness and accuracy. I understand this plat will not be reviewed until all information is included.	
_____ _____	
Signature	Date
_____ _____	
Printed Name	