

**Phase II (Small) MS4 Annual Report Form**  
**TPDES General Permit No. TXR040000**

**A. General Information**

1. Permit No. TXR040368 Annual Report Period: 08/13/2011 – 08/12/2012

Name of MS4 / Permittee: City of Texarkana

Contact Name: Lindy Coffee Telephone Number: (903) 798-3942

Mailing Address: P.O. Box 1967 / 220 Texas Blvd, Texarkana, TX 75504

E-mail Address: lcoffee@txkusa.org

2. Is the named permittee relying on another entity/ies to satisfy some of its permit obligations?  Yes  No

If Yes, provide the name(s) of other entity/ies and an explanation of their responsibilities (add more spaces or pages if needed):

Name and Explanation: \_\_\_\_\_

Name and Explanation: \_\_\_\_\_

Name and Explanation: \_\_\_\_\_

Name and Explanation: \_\_\_\_\_

Name and Explanation: \_\_\_\_\_

3. Is the named permittee sharing a SWMP with other entities? \_\_\_\_\_ Yes  X  No

If "Yes," list all associated permit numbers and permittee names (add additional spaces or pages if needed):

Permit Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Permit Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Permit Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Permit Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

4. Is this a system-wide annual report including information for all permittees? \_\_\_\_\_ Yes  X  No

Explanation, if any \_\_\_\_\_

5. Has a copy of this annual report been submitted to the TCEQ Regional Office?  X  Yes \_\_\_\_\_ No

**A. SWMP Modifications and Additional Information.**

Include a brief explanation if you check "Yes" to any of the following statements.

1. a. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.  X  Yes \_\_\_\_\_ No

Changes were made to some BMP action items implementation and schedule dates. Minor modifications were made to some BMP's to allow for more flexibility in their implementation. Notice of Changes have been submitted with the supposed changes.

b. If Yes to the above, has the TCEQ already approved the original SWMP?  X  Yes \_\_\_\_\_ No

SWMP approved and acceptance of Notice of Intent application issued November 12, 2008. MS4 Permit coverage became effective 01/30/2009.

c. If Yes to the above, indicate whether an NOC (or letter) has been submitted to document the changes to the approved SWMP as required by the general permit. (Note that if an NOC is required, it must be submitted to the address shown on the NOC. Do not attach the original NOC form to this report.)  X  Yes \_\_\_\_\_ No

2. The MS4 has annexed lands since obtaining permit coverage.  Yes  No

On December 15, 2008 approval for certain areas of lands was made. BMPs currently implemented or scheduled to be implemented prove to be effective for the newly annexed land. These areas do not warrant any additional or revised changes to the MS4's current SWMP. Legal descriptions and maps were attached with year 2 annual report.

3. A receiving water body is newly listed as impaired or a TMDL has been established.  Yes  No

4. The MS4 has conducted analytical monitoring of storm water quality.  Yes  No

Explain below or attach a summary to submit along with any monitoring data used to evaluate the success of the SWMP at reducing pollutants to the maximum extent practicable. Be sure to include a discussion of results.

**C. Narrative Provisions.**

1. Provide information on the status of complying with permit conditions:

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		All required BMPs have been implemented.
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		All appropriate documentation including NOIs, NOTs, NOCs, and annual reports have been completed and submitted when necessary. Documentation regarding each BMP activity; including copies of relevant correspondence, including letters, e-mails, memos, phone conversations, reference materials, samples, final product, etc. are retained.
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.)	X		All necessary forms and documentation; including NOIs, NOTs, NOCs, annual reports, site notices, SWP3s, etc. are completed and submitted as required.

2. Provide a general assessment of the appropriateness of the selected BMPs:

Has the permittee determined that any of the selected BMPs are not appropriate for reducing the discharge of pollutants in storm water? \_\_\_\_\_ Yes  No

Provide explanation:

The BMPs that have been proposed and approved by the City of Texarkana prove appropriate to reduce pollutants and protect the City's stormwater quality to the MEP. The selected BMPs represent the community's priorities and also enable the City to comply with the TCEQ General Permit as an operator of a small MS4. These activities provide the City with the guidance needed to take a proactive approach to stormwater management for the community's health. The BMPs that have been implemented and that are still in progress are measurable, are anticipated to make significant improvements in the City's stormwater quality, and are achievable.

3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable (MEP). Summarize any information used (such as monitoring data) to evaluate reductions in the discharge of pollutants. Use a narrative description or table as appropriate:

MCM	BMP	Parameter	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (Yes / No / Explain)

Or, provide explanation below:

Monitoring data has not been required at this point to be taken or conducted to evaluate the reduction in discharge of pollutants. Public Education and Outreach Material and Public Involvement have appeared to make a positive impact as evidenced by several phone calls requesting information, asking questions about proper protocol for various activities, and several calls reporting discharge activity, etc. Compliance with construction requirements has increased as the community has become more aware of the impacts their practices and actions could have. Overall a positive progression has been shown toward our goals of implementing the program, reducing the discharges of pollutants, and protecting our water quality and community's health.

1. Provide a general evaluation of the program's progress, including any obstacles or challenges encountered in implementing BMPs, meeting the program's schedule, etc.:

The program drastically progressed this permit term. A separate Stormwater Management Division consisting of a two person staff was created during our last permit term allowing full focus and time on implementing our program. Numerous changes have been made to the program's schedule in previous years. The inability to meet the program's schedule was due to no funding and a one to two person staff that formerly held multiple positions. All of our BMPs have been fully implemented and put into place. We will continue to follow our current program until another is approved. However, changes will be made to most of the measurable goals regarding schedule dates. These changes will be made to allow for more flexibility in our program. Increased awareness of the need for a stormwater utility has brought about great progress towards getting the utility established. The need for the utility and the program has been positively supported.

5. Provide the number of construction activities (other than those where the permittee was the operator) that occurred within the regulated area as indicated via notices of intent or site notices:

Eighteen (18) NOIs or site notices submitted. The recent passing of our ordinance will cause an increase in the submission of NOIs and site notices.

6. Does the permittee utilize the 7<sup>th</sup> MCM related to construction? \_\_\_\_\_ Yes      X   No

If Yes, then provide the following information:

- a. The number of municipal construction activities authorized under this general permit: \_\_\_\_\_
- b. The total number of acres disturbed for municipal construction projects: \_\_\_\_\_

*Though the 7<sup>th</sup> MCM is optional, this must be requested on the NOI or on a NOC and approved by the TCEQ.*

7. Requirements for Specific Minimum Controls Measures (MCMs):
- a. For MCM 1 - Public Education and Outreach, provide documentation of activities conducted and materials used to fulfill the requirements of this MCM.
  - b. Also for MCM 1, provide documentation of the amount of resources used to address each group (e.g., visitors, businesses, etc.).
  - c. For MCM 3 – Illicit Discharge Detection and Elimination (IDDE), indicate whether you have developed a list of allowable non-storm water discharges, other than those already listed in the general permit. If you have developed a list and have made any changes to the local controls, conditions and/or programs being established for discharges, include this information below. If you do not have any changes for this permit year, indicate that this item is not applicable.

List of allowable discharges was established and approved with our Stormwater Ordinance. Ordinance, including list, is attached.

8. Describe any proposed changes to the SWMP in the coming reporting year.

We will continue to follow our current program until another is approved. However, changes will be made to most of the measurable goals regarding schedule dates. These changes will be made to allow for more flexibility in our program.

9. Describe any activities planned for the next permit year / reporting cycle.

We will revise our SWMP to reflect and incorporate the new General Permit. Outreach and education will continuously be conducted. Water bill messages and/or inserts will also be continued. Field verification completion is expected along with electronic input of all stormwater outfalls and incorporation into our mapping system. Illicit discharge detection and elimination will continue, with expectations to target more specific groups. Performing inspections of municipal owned properties will continue. Employee training will increase as will contractor/developer training. Construction Site inspections will increase. Cleanups will continue, and additional storm drains will be marked.

**D. Storm Water Management Program Status.** Provide the status of every BMP and measurable goal listed in the SWMP, as described in the instructions. Each MCM, but not necessarily each BMP, must include the measurable goals described in the SWMP. For a shared SWMP, include the name of the responsible MS4 operator(s) in the “BMP” column. *(Though an MS4 is not required to implement BMPs until the initial SWMP is approved by the TCEQ, the MS4’s initial annual report should include a description of what has been done to date, even if the SWMP has not yet been approved. The MS4 will receive credit for all BMPs implemented prior to and during the first permit year if they are described in the initial annual report.)*

**Table 1 – BMP Status**

<b>MCM(s)</b>	<b>BMP</b>	<b>Milestones of Permit Year</b>	<b>New or Revised</b>	<b>Start Date</b>	<b>Status / Completion Date (completed, in progress, not started)</b>
1: Public Outreach and Education	Distribute Storm Water Educational Materials	29,032 brochures distributed toward residents, businesses, commercial, and industrial activities (mass mailing) “After the Storm” Brochure. Sample attached.		July 2008 – started early-year 3 activity	Completed April 2009. 150 educational materials distributed annually until end of permit term.
1: Public Outreach and Education	Distribute Storm Water Educational Materials	Businesses, commercial, and industrial activities	X Revised in Year 4 – February 2012	July 2008 – started early-year 3 activity	113 brochures mailed out to local businesses targeting landscape and lawn maintenance. Completed February 2012. Brochure attached. 50 “After the Storm” brochures handed out at Home Builders Show. Approx. 140 Construction brochures mailed out with New Master Fee Schedule to area businesses. Brochure attached.
1: Public Outreach and Education	Distribute Storm Water Educational Materials	Construction Site Personnel		July 2010 – started early-year 4 activity	157 Construction brochures mailed out. Completed February 2012. Approx. 140 Construction brochures mailed out with New Master Fee Schedule to area builders, contractors, etc. To date, 200 passed out with permits. 100 printed and handed out at the Home Builder’s Show. Brochure attached.

1: Public Outreach and Education	Distribute Storm Water Educational Materials	Educational materials for all sectors of the community		November 2011	Article published in Four States Living Magazine educating the community about stormwater and the stormwater utility. Not listed as a measurable goal but additional information developed to help educate. Article attached
1: Public Outreach and Education	Educational Messages on Television	Educational messages to target residents and visitors.		September 2008	Completed September 2008. Still running. Sample attached. "Where Stormwater Goes Exhibit". Message runs every 18 minutes, seven days a week.
1: Public Outreach and Education	Educational Messages on Television	Educational messages to target construction.  Message runs every 7.6 minutes, seven days a week		December 2011 – started early Sept. 2008.  February 2012	Message completed and aired. September 2008. Message still running. Slide aired on Government Access Channel 21 regarding stormwater survey/questionnaire. (July 2010).  New flyer created for construction site personnel. Sample attached. Message still running.
1: Public Outreach and Education	Educational Messages on Television	Educational messages to target businesses, etc. Message runs every 7.6 minutes, seven days a week	X – Revised in Year 4 to Start May 2012.	May 2012 – started early-February 2012	Message targeting landscape companies completed and aired. Flyer attached. Message still running.



1: Public Outreach and Education	Stormwater Message with links on website	Make "fact sheets" and SWMP available for viewing.		February 2010 – started early-some year 5 activities	Stormwater webpage and links created. Links to SWMP, fact sheets, forms, MS4 permit, annual reports, NOI, etc. are on website. Completed all facts sheets in September 2011. New link established on webpage for "Training"- supporting documents attached (presentation included with MCM 4 documents). New forms added-sample attached. Link added to new stormwater ordinance. Webpage previews previously submitted but included in the attached documents in order to reflect changes.
1: Public Outreach and Education	Stormwater Message with links on website	Designate city contact for receiving and responding to stormwater emails and post email address of contact on stormwater webpage.		February 2010 – started early- year 5 activity	City contact also available on webpage. Completed August 2010. Correspondence attached.
1: Public Outreach and Education	Storm Water Messages Printed on Water Bill	Pollution Prevention message printed on water bills.		July 2008	Completed November 2009. Message printed on bills starting in September.
1: Public Outreach and Education	Storm Water Messages Printed on Water Bill	Stormwater Questionnaire/Survey announcement and instructions printed on water bill		July 2008	Completed July 2010.
1: Public Outreach and Education	Storm Water Messages Printed on Water Bill	Pollution Prevention message printed on water bills		July 2008	Completed June 22, 2011. Ran for 3 months (July-September) to a total of about 50,992 customers. Sample attached

1: Public Outreach and Education	Storm Water Messages Printed on Water Bill	Pollution Prevention message printed on water bills		July 2008	Completed another message for Year 5. Message will run from October thru January. A total of 13,785 bills were mailed for the month of October. Sample attached.
2: Public Involvement and Participation	Street/Earth Day Volunteer Cleanups	Perform volunteer cleanups of streets, creeks, etc.	X – revised in year 4, NOC submitted	April 2011	<ul style="list-style-type: none"> <li>• Earth Day cleanup held 4/22/11.</li> <li>• “Walk the Line” volunteer street cleanup (Stateline Ave.) held 9/24/11.</li> <li>• Street Cleanup (Broad St.) held 4/5/12.</li> <li>• “Walk the Line” volunteer street cleanup (Stateline Ave.) held 4/21/12.</li> <li>• Earth Day cleanup (Cowhorn Creek) held 4/21/12.</li> </ul> Supporting documents and photos attached.
2: Public Involvement and Participation	Stormwater hotline or email	Develop stormwater email and procedure to address comments or questions		February 2010	Completed August 2010. Procedure attached
2: Public Involvement and Participation	Designate Selected Storm Drains for Storm Water Only	Develop rationale for selection method of storm water drains.	X – revised to be completed by 06/01/12	February 2012	Completed March 2012. Documented procedure explaining rationale for selection method of stormwater drains to be marked is attached – “City Storm Drain Marking Priority List”.

2: Public Involvement and Participation	Designate Selected Storm Drains for Storm Water Only	Perform volunteer storm drain marking.	X – revised BMP to include public works employees (not just volunteers) to affix markings; also revised completion date- 08/01/12.	November 2011	Completed April 2012 by Street Dept. employees. Photos attached. Stencil for storm drains designed and created by Stormwater Dept. and Sign & Signal Dept.
2: Public Involvement and Participation	Display SWMP on City Website	Display SWMP on City website		March 2009 – started early, not due to start until May 2010	Completed 03/2009 and still in progress. Supporting documents submitted previously; however, webpage previews are currently included with MCM 1 documentation.
2: Public Involvement and Participation	Display SWMP on City Website	Create email on city website and response method for commenting on SWMP		February 2010	Completed August 2010. Supporting documents submitted previously; however, correspondence and webpage previews are currently included with MCM 1 and MCM 2 documentation.
3: Illicit Discharge Detection and Elimination	Development of City Ordinance to prohibit and remove illicit discharges	Draft version of ordinance sent to legal counsel	X-revised in previous permit years	September 2009	Completed. Before passage of all required stormwater ordinances, current ordinances in place for inspection and enforcement procedures were used. All ordinances required in our SWMP were developed at the same time due to staff availability, time restraints, and cost to publish.

<p>3: Illicit Discharge Detection and Elimination</p>	<p>Development of City Ordinance to prohibit and remove illicit discharges.</p>	<p>Incorporate legal changes; develop draft version of enforcement procedures; final ordinance approved.</p> <p>Final enforcement procedures approved.</p>	<p>X-revised start date to January 1, 2012</p> <p>X-revised start date to March 1, 2012</p>	<p>September 2009</p>	<p>Final ordinance completed June 2012. Went to City Council and was passed and approved 07/23/12.</p> <p>Copy of ordinance attached.</p> <p>Final enforcement procedures (incorporated into ordinance) completed June 2012. Went to City Council and was passed and approved 07/23/12.</p>
<p>3: Illicit Discharge Detection and Elimination</p>	<p>Visual Inspection of Stormwater outfalls during dry weather.</p>	<p>Develop and finalize criteria and procedures for ranking stormwater pollution potential of outfalls and illicit discharges</p>		<p>November 2011</p>	<p>Completed May 2012. Criteria and procedure attached – “Stormwater Maintenance Program”</p>

3: Illicit Discharge Detection and Elimination	Development of Storm Sewer Map Showing All Outfalls and Names of Waters of The US	Finalize electronic maps of all stormwater outfalls and receiving waters	X – revised to remove requirement for paper copy	January 2008	In progress. 80% has been completed in electronic format. Draft versions previously developed were misplaced by terminated personnel. Paper maps are no longer being developed as it does not prove to be efficient to do both. The City Engineer and Texarkana Water Utilities were able to complete a drainage structure database that is used to map all the drainage structures in the city on GIS software. It will also hold all the information about the structures including, among other things size, material, when it was constructed, when it was last maintained, and who did the maintenance. Funding for equipment was not available to begin by initial schedule. GPS equipment has since been purchased and is being used to complete this activity. Limited availability of staff also prevents this activity to be completed on schedule. Structure data is currently being downloaded from the GPS into our mapping system and integrated with all map layers for the city. Electronic format sample attached – “Stormwater Features and Outfalls”.
3: Illicit Discharge Detection and Elimination	Develop and/or procure education materials discussing the storm water hazards of illicit discharges.	Educational messages to target residents and visitors.		June 2008	Completed August 2009. Messages will continue to be distributed annually until end of permit. 11,470 of “The Dirty Dozen” inserts distributed with water bills in August 2009. Sample submitted previously.

3: Illicit Discharge Detection and Elimination	Distribute materials to City employees, businesses, and the general public.	Educational material to target public service employees. Materials will be distributed annually to reach all employees each year.		July 2008	Completed July 2008. Messages will continue to be distributed annually until end of permit. "Don't Dump it if You Don't Want to Drink It" – Poster. Placed on bulletin board on the first floor of City Hall on July 18, 2008.
3: Illicit Discharge Detection and Elimination	Distribute materials to City employees, businesses, and the general public.	Educational material to target public service employees. Materials will be distributed annually to reach all employees each year.		August 2008	Completed December 2008. Messages will continue to be distributed annually until end of permit. "Make Your Home the Solution to Stormwater Pollution" Article in monthly City of Texarkana Newsletter. First article ran in December 2008. In March 2009 a section of this same article was published in the newsletter. Sample provided previously.
3: Illicit Discharge Detection and Elimination	Distribute materials to City employees, businesses, and the general public.	Educational messages to target residents and visitors, public service employees, businesses.	X – revised schedule date	October 2011	Completed requirements but BMP is still in progress. Brochures, memos, letters, flyers, TV messages, etc. are continuously distributed at every opportunity. Events that these materials have been distributed at include, but are not limited to, training sessions, cleanups, mail outs, home builders association events, permitting process, engineering meetings, newspaper articles, public hearings, stormwater website, displayed at City Hall and Texarkana Water Utilities, etc. Samples of materials attached.

4/5: Construction Site Runoff Controls and Post-Construction Site Control	Establish a city ordinance and enforcement mechanism for construction site and post-construction site runoff controls	Incorporate legal changes; develop draft version of enforcement procedures; final ordinance and enforcement procedures approved.	X-revised start date to January 1, 2012	August 2010	Final ordinance completed June 2012. Went to City Council and was passed and approved 07/23/12. Stormwater Permit Applications developed for all land disturbing activities. Samples attached. Copy of ordinance attached.  Final enforcement procedures (incorporated into ordinance) completed June 2012. Went to City Council and was passed and approved 07/23/12.
4: Construction Site Runoff Controls	Require Submittal of Construction Site SWP3 for review	Develop ordinance and plan review checklists		August 2010	Final ordinance completed June 2012. Went to City Council and was passed and approved 07/23/12. Stormwater Permit Application developed for all land disturbing activities. Sample attached. Copy of ordinance attached.  Completed SWP3 and Erosion and Sediment Control Plan Checklists. Samples attached.
4: Construction Site Runoff Controls	Develop Procedures for Construction Site Inspection of Runoff Controls	Develop inspection procedures	X – schedule date	October 2011	Completed March 30, 2012. Did away with the old checklist and a new checklist was developed 09/2012. Samples attached.
4: Construction Site Runoff Controls	Train City Inspectors in Conducting Proper Site Inspections	Train Inspectors		May 2011	Completed 08/08/12. Training presentation and sign-in sheets attached.
4: Construction Site Runoff Controls	Establish Mechanism for contractor comments in regards to construction site controls	Develop email and procedure to address concerns		February 2010	Completed August 2010. Documentation and procedure attached – implemented with MCM 1 and MCM 2.

4: Construction Site Runoff Controls	Educational Seminar targeting stakeholders on construction stormwater controls	Hold training seminar	X – schedule date	July 2011	<p>Completed September 12, 2012. TCEQ, Tyler office, led the training seminar. Presentation, press release, sign-in sheets, newspaper article, etc. attached. Presentation is displayed on website also.</p> <p>Training was held November 1, 2012 for area utility companies. Materials distributed and sign-in sheet attached.</p>
5: Post Construction Stormwater Management in New Development and Redevelopment	Create and Distribute Educational Materials for Area Developers regarding Post-Construction Controls	Distribute materials with each building permit		November 2011	<p>Completed and still in progress. Construction Brochure, “Stormwater Guidelines for Contractors/Developers/Engineers”, plan checklists, and Flowchart included in supporting documentation. Stormwater Permit Application developed for all land disturbing activities. Stormwater controls code requirement added to Certificate of Compliance. Stormwater permit requirement added to building permit application. Samples attached.</p>
5: Post Construction Stormwater Management in New Development and Redevelopment	Develop Long-Term Operation and Maintenance Program for Post-Construction Existing Storm Water Controls	Develop program and conduct inspections.	X – removed requirement to develop map of structural controls.	January 2012	<p>Completed June 2012. Program and procedures included with Ordinance and supporting documentation for MCM 4. Inspections are currently made on an as needed basis but will be scheduled when the ordinance takes effect January 1, 2013.</p>
6: Pollution Prevention and Good Housekeeping	Assess Municipal Properties for Appropriate Stormwater Pollution Prevention Controls	Inspect municipal owned properties; implement one stormwater pollution control	X – previously revised schedule date	June 2012	<p>Completed August 2012. Inspection checklists and findings attached.</p> <p>Stormwater Control installed based on inspection findings in July 2012. Photos attached.</p>



6: Pollution Prevention and Good Housekeeping	Train City employees	Develop materials and conduct training.		May 2008	Completed requirements but still in progress (will be conducted annually). Conducted training of city inspectors, documentation included with MCM 1, MCM 3, MCM 4, and in MCM 6 (memos for inspection findings). Employees received on-site experience and training during municipal inspections.
6: Pollution Prevention and Good Housekeeping	Written procedure or schedule for periodic inspection/maintenance of stormwater system	Develop procedures/schedule for maintenance of storm sewers	X – revised schedule date	May 2011	Completed March 2012. "Stormwater Maintenance Program" attached.

**Table 2 – Measurable Goals Status**

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Success</b>	<b>Proposed Changes (submit NOC as needed)</b>
1	Distribute storm water educational materials targeted towards businesses, commercial, and industry activities; and construction site personnel	Exceeded Goal – distributed a total of approximately 303 educational materials to businesses, etc. and 600 to construction site personnel. Goal was to distribute 150 for each sector.	None
1	Air storm water educational message targeted towards residents and visitors. Have 10 messages aired each quarter	Met Goal	None
1	Stormwater Message with links on website; 1) post pollution prevention “fact sheets” for all sectors, 2) designate city contact for stormwater related emails and issues.	Exceeded Goal – completed early (August 2010). Goal was to complete by November 2011.	None
1	Print stormwater pollution prevention related messages on all water bills. Repeat printing once per year	Exceeded Goal – Printed 2 messages instead of 1.	None

2	Perform one volunteer Earth Day/Street Cleanup by August 1, 2012	Exceeded Goal – Performed a total of 4 Street/Earth Day Cleanups by 04/21/2012.	None
2	Develop email and procedure to address comments or questions by May 1, and July 1, 2011 respectively.	Exceeded Goal – Completed early, August 2010.	None
2	Develop procedure for selection of storm drains to be marked by June 1, 2012; Perform Storm Drain Marking of 10 drains by August 1, 2012	Exceeded Goal – completed early, procedure – March 2012, drain marking – April 2012.	None
2	Display SWMP on City website	Exceeded Goal - Met goal in March 2009 and wasn't due until May 2010.	None
2	Create email on City website by May 1, 2011.	Exceeded Goal – completed early, August 2010.	None
3	Development of City ordinance and enforcement procedures to prohibit and remove illicit discharges	Met Goal	None

3	Develop and finalize criteria, procedures, and program for ranking and inspection of stormwater pollution potential of outfalls and illicit discharges	Met Goal	None
3	Finalize electronic maps of all storm water outfalls and receiving waters by March 1, 2012	Partially met goal – Outfall and receiving waters locations 100% complete. 80% complete on electronically mapping all stormwater facilities.	None
3	Distribute 150 stormwater educational materials targeted towards Businesses, commercial, and industrial activity; 250 towards public service employees, residents, and visitors	Exceeded Goal – distributed a total of approximately 900.	None
4	Establish ordinance and enforcement procedures to require erosion and sediment controls	Met Goal	None
4	Develop Ordinance and plan review checklists requiring submittal of SWP3	Met Goal	None

4	Develop inspection procedures for construction site runoff control	Met Goal	None
4	Train City Inspectors in conducting site inspections	Met Goal	None
4	Develop email and procedure to address contractor comments in regards to construction site controls by May/November 2011.	Exceeded Goal – completed early, August 2010.	None
4	Educational Seminar targeting stakeholders on construction stormwater controls	Exceeded goal – held 2 training workshops	None
5	Establish ordinance and enforcement mechanism to require erosion and sediment controls at new development and re-development	Met Goal	None
5	Create and distribute educational materials regarding post-construction to developers with each building permit	Met Goal	None

5	Develop program and conduct inspection of long term operation and maintenance of post-construction controls	Met Goal	None
6	Assess 100% of municipal properties for pollution prevention controls, and implement one pollution prevention control by August 1, 2012.	Met Goal	None
6	Train City employees responsible for municipal operations annually	Met Goal	None
6	Written procedure/schedule for periodic maintenance or inspection of stormwater system by March 2012.	Met Goal	None

## B. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

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Add pages as needed

